



## BASRaT Lay Committee Report

The lay committee members undertake to serve on the BASRaT executive committee providing a key role in helping to ensure that client and public views and experiences inform committee discussions and decisions. Submission of this report will be included in the annual submission for accreditation of the BASRaT register by the PSA. This report is due for completion by the 1<sup>st</sup> of November annually and should also be accompanied by powerpoint slides which should be presented to the gathered membership at the annual general meeting (AGM)

### Comment on defined role objectives and targets (please be specific about observations of/involvement in processes & procedures, meetings etc)

<p><b>Area:</b> Independent Review</p>	<p><b>Objectives and Targets:</b> To produce annually (for AGM, November) an independent report on BASRaT performance which audits and comments upon fairness, objectivity, clarity and transparency of decisions made by the BASRaT executive committee and individual officers which will be published on the BASRaT website.</p>	<p>Over the past 12 months, I have found BASRaT's approach to be comprehensive, with all members having their input valued. The membership is encouraged to express opinion, through discussion both at meetings and by email, and by the submission of documentation and evidence.</p> <p>I have found decisions made at meetings to be robust, objective and fair due to the level and intensity of discussion and questioning.</p> <p>Members' interests are always at the heart of the decision-making process with decisions being reached through the detailed examination of fact-based information.</p> <p>I am confident that the service members receive exceeds value for their money due to the skills and expertise of the individual Executive Committee members being used to full advantage.</p>
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<p>BASRaT Executive Committee Meetings and Other activity</p>	<p>Attend two UK based committee meetings and Annual General Meeting in every 12 month period to represent the public/client perspective. Contribute to meeting agendas items/issues which may be of interest to the public/clients.</p>	<p>I attended the AGM in 2014 and committee meetings on 4th February 2015 and 9th September 2015. I will be attending the AGM in 2015 to deliver my report to members. I have also monitored the minutes of the committee meeting which I was unable to attend. Agenda items have been varied with decision-making being clear. If a decision has not been reached and carried forward to the next meeting, a full review takes place before the discussion continues. Reference to BASRaT's mission statement and procedural documentation constantly takes place during the decision-making process.</p>
<p>Feedback/ Complaints about BASRaT</p>	<p>Produce annually (for AGM, November) a report documenting the progress, result and recommendations for future practice as a result of feedback/complaints about BASRaT as a professional body and regulator.</p>	<p>I have advised on the guidelines relating to complaints for doctors, costs of membership to a medical defence organisation and the procedures followed both locally and by the GMC and NHS England in dealing with complaints. I feel that this has helped the committee with regard to BASRaT as the UK regulator for GSRs.</p> <p>At the meeting on 25th June 2015, I put forward a suggestion that GSR's would be in the prime position to take on a Physicians Associate Role in the musculoskeletal field of practice to further enable GSR's to work alongside and complement existing healthcare practitioners.</p>

Akin to many professional associations, BASRaT continues to face the challenge of balancing funding streams, membership fees and organisational costs. Organisational development, including committee working is costly. The members need to be aware of the significant personal time commitment given by members of the committee to ensure smooth running of the organisation. In truth, this voluntary time commitment is unsustainable and in the near future, I suspect changes will need to be made to allow for paid members of committee staff.

This report should be submitted to the BASRaT administration office by 1<sup>st</sup> November annually. Submission is welcomed in hard copy or electronic formats. BASRaT will make this report template available in other formats if required.

