

2023

The British Association of Sport Rehabilitators and Trainers executive committee

2pm Thursday 2nd March 2023. Join Zoom Meeting:

<https://us02web.zoom.us/j/88163606788?pwd=azAzc2l1aitPbWlWb2pTM3Z6T3U1QT09>

Meeting ID: 881 6360 6788

Passcode: 202739

MAIN AGENDA

No.	Item	Purpose	Lead	Type	Open/ restrict ed
1	Apologies: Gemma Parry (GP), John Morgan (JM), Richard Collins (RC), Danny Barnes (DB)				
2	In attendance (check and move in meeting for accuracy): Adam Naylor (AN), Oliver Coburn (OC) Allan Munro (AM), Richard Moss (RM) Stephen Aspinall (SJA), Chris Wilcox (CW), Victoria Wakenshaw (VW). Hollie White (HW) Jonty Ashton (JA); Present: (Link officers) Zoe Pottinger (ZP), Sarina Rizk-Diab (SRD), David Hartley (DH).				
3	Conflicts of interest: Return to administration@basrat.org or save a version in google docs. Report on this, please do in meeting time if not complete.				
4	Standing item 1: Approval minutes of previous meeting (23/11/22) https://docs.google.com/document/d/1AwF-ely3tBytDzU7qjI9KwWSext3iLpy4aJVtp9tkPI/edit?usp=sharing				
5	Standing item 2: Matters arising from minutes of previous meeting GCMT - BASRaT has withdrawn from GCMT, there will remain potential for future collaboration.				
6	Standing item 3: Review and learning points from FtP One open case, soon to be closed - no learning points.				

	<p>OC presented data regarding type and nature of FtP cases for professionals for (2022) and suggested preventative work, BASRaT has had 9 complaints this year but the larger number was explained by the new examination process and a number of connected cases. Plans exist to mitigate this risk of new cases in the form of education for members, however there is likely a role for collaborative working with institutions in this space.</p> <p>OC also presented data regarding the type and nature of cases presenting to BASRaT (2014 - present); many concerning competence. OC suggested future actions to mitigate future risk of FtP in this area.</p> <p>OC is collaborating with PSA with regard to all of the above.</p>			
7	<p>Standing item 4: Details of link committee meetings and update</p> <p>Link committee meeting Feb 2023: https://docs.google.com/document/d/1dbedulk-p-U218BWWqBI8CCGIcKd8XDMumSPKill4gM/edit</p> <p>Sept 2022: https://docs.google.com/document/d/1Nev8q-g2P-LcHaP6pb5Stx-4NxbnZ5Z1iaugnQXbV0o/edit?usp=sharing</p> <p>Pilot for new registrants to demonstrate completion of Sport England safeguarding and Anti-doping modules, ideally this will be rolled out across all registrants in the future. Update expected at a future meeting.</p> <p>New link committee officers confirmed (welcome to Lindsay and Will).</p>			
Reports from Executive committee members (received as additional to Main agenda)				
8	<p>Exec committee reports (brief)</p> <p>RM - 18 active accreditations ongoing, no concerns to report.</p> <p>JA - student conference plans progressing. There is a need to decide the event date earlier.</p> <p>CW - has been working with AM.</p> <p>HW - has been invited to join BOC-IC</p>	All	Verbal	Closed
9	<p>CEO report</p> <p>SJA reported on ongoing work taking place and needed for the website. There is potentially a need for a significant piece of work to be undertaken to enhance website capability.</p> <p>Pulmonary rehab work is ongoing</p> <p>Insurance premium and discussions have concluded</p>	SJA		n/a

	for this year - attention to detail in review of clauses and areas of practice is becoming increasingly important			
10	<p>Registrar report</p> <p>Consultation on PSA EDI standard has not yet been published. Exec committee need to be mindful of incoming workload in this area.</p> <p>Consultation on Safeguarding PSA standard and/or policy was mixed and work continues. OC is aware of the consequences of this, which span into many other policies.</p> <p>VAT exemption work continues, PSA involvement continues. DH are due to meet with HMRC. but no date set yet.</p> <p>Work with PMI continues.</p> <p>Increase in roles coming from NHS trusts, this is hugely positive and requires promotion. Please can all Exec committee forward role delineations, job spec, competency frameworks to OC to assist this work.</p> <p>Work with Connect Health continues.</p> <p>Webinars continue to be well-received, the Exec committee, CEO and Chair extended their thanks to SRD for her work in this area.</p>	OC		n/a
11	<p>Communication report</p> <p>Marketing Update November 22 – February 2023 1.5 days per week</p> <p>Design – Pinned social media post and new advertisement created for member login page; Christmas card designed.</p> <p>Emails – <u>Newsletters</u> – November newsletter featuring Regulation article, BASES statement and AGM. February newsletter featuring pregnancy questionnaire and CPD update</p> <p><u>Students</u> – welcome back email for 2nd and 3rd year students</p> <p><u>Solus emails</u> - CEO message and Christmas card. CPD news email</p> <p><u>New members</u> – Emailed welcome member benefits, done in December and January</p> <p>Social media – many Jobs opportunities shared, AGM promo, CRA article, CEO message, geriatric piece, BASRaT newsletters, ARMA inequalities and much more.</p> <p>Top Tweet Jan – CRA Geriatric statement. 2.5K impressions</p> <p>Top media tweet Feb – BASRaT newsletter. 1.8K imps. Student Conf and keynote 1.7 each</p> <p>Top Follower – British Geriatrics Society. 33K</p> <p>LinkedIn – CRA prioritising rehab 1.1K and Student conference 750 impressions</p> <p>Website Features – CRA workforce strategy news story. Pregnancy Questionnaire tool.</p>	VW	Written	n/a

	<p>BASES statement.</p> <p>Website content – Immediate care courses page done for website, jobs added to jobs board. Member benefits added.</p> <p>ARMA newsletter content – Piece included on International Agreement.</p> <p>Student Conference - Design work done, two emails sent out, social media posts, text message, PLs contacted. GSRs contacted for short videos, Eventbrite page updated</p> <p>Renewals Comms Renewals Campaign (activity dominates Dec and Jan) and includes:- - - - Ten separate email alerts and two further emails from different accounts to those that hadn't opened their mailchimp emails. Included varying messages, benefits of membership and designed artwork - Those renewed, manually taken off future emails, - days spent on mailchimp - Three text messages - Social media comms on Facebook - Three direct mail letters – rewritten with new content and process checked.</p> <p>Misc Pictorial annual summary & powerpoint design for AGM, student project brief written, Uni PR edited for Graybrooke prize, Yearly comms schedule produced, research for CPD page.</p>				
Submitted items for discussion/decision					
12	Medicine and advice given by GSR's (on the General Sales List) JM continues work in this area	Rolled from previous meeting.	SJA		
13	CxSp Manipulation and removal from scope of practice - dependent on insurers response pre meeting SJA reported on discussions in this area. 5 registrants have made submissions in this area and an add-on has been made available to these registrants insurance. They are named separately on our group policy. The above is likely to be a temporary arrangement.	Ongoing item	SJA		
15	Trello AM proposes using Trello to group and assign actions from Exec committee meetings. Committee agreed.		AM		
16	Clothing AM proposed that activity in this area be reviewed and perhaps considered for additional revenue streams. AM to arrange a meeting to progress this. SJA & VW to feed into re: basrat/PSA		AM		

	logo.				
17	<p>BASRaT goals questionnaire</p> <p>AM has created a google form to inform future goals and planning for the Exec committee. All Exec committee are requested to engage with this form.</p>		AM		
19	<p>Placement environments</p> <p>RM opened discussion about expanding acceptable placement environments to include a wider range of environments that GSRs could work in, for example research, simulation and/or education. Exec committee agreed to work further in this area, with appropriate quality control in place.</p>		RM		
20	<p>Registration fees</p> <p>Fees have not increased since 2017. The package of benefits, insurance, registration and advocating for the profession is demonstrably good value for registrants. Registrants were made aware of impending increase at 2022 AGM.</p>				
21	<p>Accredited Institution fees. The committee discussed the need for fee increases across all areas of BASRaT activity (see point 20). The proportion and size of these increases should not fall unduly on registrants nor on accrediting institutions. Accreditation functions are an increasing cost to BASRaT due to the examination, IA and increasing student numbers. There is a need to formalise accreditation functions by employing the accreditation officer as part of the CEO.</p> <p>Additionally, there is a need for more FTE time in the CE office overall. New and expanded posts will help to provide a better service to registrants, and complete other register functions.</p> <p>The committee would like to better understand the nature and scope of potential cost increases (including full financial planning, including insurances and pension implications). Also, to</p>	Exec Committee only	AM		

	<p>forecast when and how proposed changes should come into effect.</p> <p>AM to convene a small follow up meeting to share this information and progress discussions further.</p>				
22	<p>Dates for 2023 meetings - variety needed</p> <p>Monday 12th June 2pm</p> <p>Monday 4th September 6pm</p> <p>Wednesday 29th November 2pm</p> <p>AGM Weds 29th Nov 7pm.</p>				
23	<p>AOB</p> <p>None</p>		HW		
AOB					
For information only					